



Kirk in the Hills is a place of worship; our building and grounds are considered sacred space and include a Columbarium. Photography, whether professional or amateur, is not allowed on our property without the express written permission of Erica Ginter, our Director of Operations. *Please note: Photo shoots are not permitted inside the Sanctuary or in the Columbarium.*

#### Kirk in the Hills Photography Guidelines

- The date must be approved in advance.
- Time is limited to one hour or less.
- For studio-type photography, the names of the photographer and the clients must be supplied in advance.
- Posed photos (studio-type) may be taken only on the east side of the exterior of the church. No photos are permitted on the main church steps, the patio at the front of the church, anywhere in the rear of the church or near the water.
- Studio-type photos are allowed, but only one photographer and one camera are allowed. No other equipment such as additional lighting, props, or anything else, mentioned or not, is permitted.
- Casual photos for personal or family use are allowed.
- The only wedding photos permitted are for couples being married at Kirk in the Hills.
- User agrees to hold harmless, indemnify and defend Owner (including Owner's agents, employees, and representatives) from any and all liability for injury or damage including, but not limited to, bodily injury, personal injury, emotional injury, or property damage which may result from any person using the above described premises, its entrances and exits, and surrounding areas, for User's purposes, regardless of whether such injury or damage results from the negligence of the Owner (including Owner's agents, employees and representatives or otherwise).
- User agrees to be responsible for preparing for use and returning to the pre-use condition all areas of the premises which User will use, including entrances and exits.

**Exterior photos only. No access to the building is granted.**

Name of Client(s): \_\_\_\_\_

Name and contact information of Photographer: \_\_\_\_\_

Date & Time requested for photo session: \_\_\_\_\_

Please note that your time is limited to one hour.

Signature of client indicates agreement to these terms and guidelines

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

Please return completed form to Erica Ginter at [eginter@kirkinthehills.org](mailto:eginter@kirkinthehills.org). Permission to use the church is not granted until this form is returned, and you have received notice from Erica Ginter that your request is approved.

# Kirk in the Hills

## 1st Floor Display Map

