



# Director of Music Ministries

*Kirk in the Hills • Position Announcement*



# About Kirk in the Hills



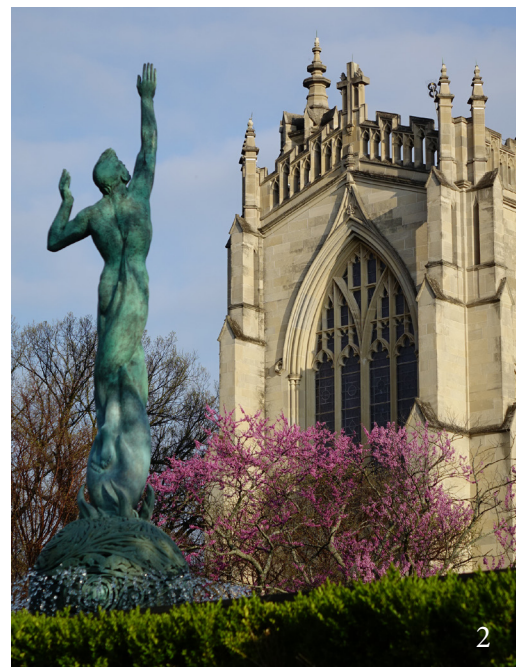
Kirk in the Hills is a congregation of the Presbyterian Church (USA) and our core beliefs are strong. Among these are the sovereignty of God, the authority of the scripture, justification by grace through faith and the ministry of all believers. What they mean is God's purpose for humanity comes from the Bible, participatory what is revealed in the New Testament through the life of Jesus Christ. Our salvation through Jesus is God's generous gift to us, and not the result of our own accomplishments. It is everyone's job, ministers and lay people alike, to share this good news with the whole world. That is also why the Presbyterian Church is governed at all levels by a combination of clergy and laity, men, and women alike.

As a community of faith, the Kirk congregation is warm and welcoming, open and inclusive of all ages and backgrounds, active and diverse in service of Christ and his kingdom.

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Set within beautifully landscaped gardens and grounds, the Kirk features scores of Christian symbols in wood, stone and stained glass, which create a unique worship environment that is both reverent and deeply religious. As a building, the Kirk is both a moving and imposing statement of Christian faith and a peaceful sanctuary for prayer and meditation. As a community of faith, the Kirk congregation is warm and welcoming, open and inclusive of all ages and backgrounds, active and diverse in service of Christ and his kingdom.

For more information about the Kirk, please visit:  
[kirkinthehills.org](http://kirkinthehills.org)



# The Director of Music Ministries

## *About the Position*

The Director of Music Ministries is a full-time position that creates and implements the theological and artistic vision for the ministry of music throughout the life of the Church. The Director supports the music ministry by overseeing the managerial and operational elements of the worship services, adult choirs, youth music programs, and special music services. The Director furthers the mission and ministry of Kirk in the Hills including intentional alignment, leadership, and coordination of the Music Ministry to inspire the congregation to express their faith through music, by coordinating worship participation with other ministry areas, including children, youth, missions, instrumental music (organ and carillon) and congregational care.

## *Preferred Qualifications*

Performance and pedagogical experience in a variety of different vocal and instrumental musical styles (sacred and secular) at all different age levels including children, youth, and adult levels.

- Minimum of 5 years experience in a music ministry position
- Masters degree in music or sacred music required (doctorate preferred) with a strong knowledge and expertise in Presbyterian hymnody
- Administrative and organizational experience leading teams and committees
- The ability to effectively communicate with staff, congregational members, parents, and the community
- Keyboard skills

## *Salary*

This is a full time position. Salary is commensurate with experience (approximately \$80,000-\$100,000 per year with benefits).

## *Music Ministry and Administrative Responsibilities*

### **Music for Worship Services**

- Work with the Senior Pastor, Associate Pastors, staff, professional and volunteer chancel choirs, organist, and various instrumentalists to provide music for Sunday and other church services and programs.
- Shortened 8am Chapel service on Sundays
- Direct the Chancel Choir at the 9:00am and 10:30am services. (There is an outdoor service in the summer when weather permits that may include members of the Chancel Choir.)
- Responsible for programming and delivering worship music, including but not limited to selecting anthems, hymns, responses, and liturgy for the traditional services at the highest artistic standard consistent with the Kirk in the Hills' long standing sacred music tradition
- Experience with innovative programming in a variety of musical approaches
- Working with the pastoral staff, the Director selects music, and leads the congregation to participate in hymnody and grow in their understanding of music's relationship to scripture and spirituality
- Collaborates with the Senior Pastor, church session, and others to help shape and lead the music for additional worship services

### **Staff Liaison to the Music Committee**

- Liaise with the committee that coordinates the activity of music ministries at the Kirk and work with all other church entities to advocate for resources to fulfill its mission
- Coordinate with groups to promote musical offerings to spiritually nurture both Kirk membership and prospective members in the wider community as a musical outreach mission



## *Music Ministry and Administrative Responsibilities Continued*

### **Administration**

- Create, plan, promote, and coordinate various music ministry programs offered outside the church (special concerts, choir tours, mission trips, educational opportunities for congregants, service and outreach, etc.).
- Provide oversight and accountability for administration of the music ministry weekly, monthly, and annual budget. Manage the personnel needs for staff singers; ability to manage check requests for payroll and music-ministry expenses.
- In collaboration with the organist, manage music direction, keyboard support, and engagement of requested soloists and/ or instrumentalists for weddings, funerals, and memorial services.
- In collaboration with the organist, ensure appropriate maintenance and care for all organs, pianos, the Tower carillon, and musical instruments, including regular tuning of all organs and pianos.
- Maintain Kirk music library.
- Provide leadership and fundraising efforts for the Endowment Fund for Music, which provides funding for church music programs.
- Understanding of copyright as it relates to recording, live streaming, and reporting to OneLicense.
- Bulletin/program notes about the music for each formal service.
- Other responsibilities in consultation with and as assigned by the Senior Pastor, Associate Pastors and/or Session.

### **Special Service Music**

- Coordinate, hire, and direct special service musicians as needed during the liturgical year.
- Create special music programs utilizing the Chancel Choir individually or as a group.
- Bring groups or individuals to Kirk in the Hills of interest to the congregation. This may include the DSO (Detroit Symphony Orchestra) Neighborhood Concert Series, Great Lakes Chamber Music Festival, and other invited groups.



### **Chancel Choir Director**

- Recruit, engage, prepare, develop, and lead the members of the chancel choir in worship services and programs in special music. The Chancel Choir is comprised of professional and auditioned volunteer singers and sings during Sunday worship services in the sanctuary throughout the entire calendar year as well as for special seasonal services and concerts.
- Maintain music library, choral vestments, and rehearsal space.

### **Carillon**

- Oversight of the Kirk Carillonneur.

### **Youth Music Ministry**

- Oversight of the following youth voice ensembles (currently):
  - Young Children's Choir
  - Junior Girls Choir
  - Treble Boys Choir
  - Intermediate and Senior Boys and Girls Choirs
- Ensure youth receive graduated training and sing regularly in worship.
- Coordinate other special music (vocal or instrumental).



## Opportunities

- To perform, record, hire, and host world-class vocal and instrumental musicians in the metro Detroit area, including members of the DSO (Detroit Symphony Orchestra), Michigan Opera Theatre vocalists, and the Detroit Chamber Winds and Strings.
- To hire an organist.
- To be part of capital campaign planning that includes maintenance, repair, and possible replacement and/or upgrades to the current sanctuary organ.
- Community engagement with regional, local, and visiting/touring youth and professional vocal and instrumental ensembles for performance and recording opportunities in the beautiful Kirk in the Hills sanctuary.
- To resume the hand bell choir(s).

## How to Apply

Interested applicants should submit a letter of interest and resume, and be prepared to submit, upon request, 2 professional choir recordings and 3-5 professional references.

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Please send materials to:

[musicdirectorsearch@kirkinthehills.org](mailto:musicdirectorsearch@kirkinthehills.org)

# Or

*Music Director Search*  
*Kirk in the Hills*  
*1340 West Long Lake Road*  
*Bloomfield Hills, MI 48302*

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***The search committee will begin reviewing candidate materials January 31, 2022.***

