

*Passed by the Trustees: December 13, 2022*

*Passed by the Session: December 20, 2022*

**Photography Policy**  
**Effective January 1, 2023 Until Further Notice**

1. Whereas prior to 2020, the Kirk had a policy which prohibited amateur or professional photographers on its grounds except for Kirk members, Kirk wedding parties, and others who received special permission from the business office.
2. Whereas that policy was eliminated altogether at pastoral direction in 2020.
3. Whereas the Kirk faced significant security concerns in 2021 on its grounds after the policy change due to increased property damage, crowds, wedding parties, and photographers.
4. Whereas in 2021 the Kirk implemented a new temporary policy that prohibited wedding parties (except for Kirk wedding parties) and required permission and signed releases for all amateur and professional photographers (except for casual photos for personal or family use with a personal camera or cell phone).
5. Whereas the Kirk's 2021 policy resulted in substantial increased administrative costs and continued security costs and concerns, as well as compliance difficulties.
6. Whereas the Kirk faces significant budget challenges, such that the 2021 policy and security costs at 2021 levels are not feasible.

Now, therefore, the Trustees and Session hereby approve the following photography policy:

1. No amateur or professional photographers may use Kirk grounds or facilities for the purpose of taking any photographs.
2. Exceptions will be made in the sole discretion of the Business Office for (a) professional photographs taken at weddings of Kirk members, but only if arranged at least three business days in advance in coordination with the Business Office, (b) professional photographs taken of Kirk members and their close family members (e.g., parents/children, grandparents/grandchildren), but only if arranged at least three business days in advance in coordination with the Business Office, and (c) personal photographs taken by Kirk wedding guests, or Kirk members, for personal or family use, with a personal camera or cell phone without any additional equipment (e.g., tripod, additional lighting).